

IES Public School, Chittilappilly

1. School is Self Centre. Students will be appearing for their exam in School itself.
2. Students must come in school uniform with their School ID Card.
3.
 - a) Reach School by 9:45 am.
 - b) Last entry in the exam centre - 10:45 am.
 - c) Question Paper Reading Time (Cool Off Time) 11:10 am – 11:30 am (20mts)
 - d) Exam 11:30 am to 1:00 pm
4. Students will be provided with question paper the OMR sheet and a blank paper for rough work. OMR and blank paper should be returned to the invigilator
5. Filling of the OMR

The front part of OMR will be prefilled except the question paper code which has to be filled by the student after receiving the question paper.

Second part (Response) (Most important)

 - a) There are 4 boxes / columns for replying 15 questions each
 - b) First box is question number
 - c) 4 circles are for responses (darken the correct option circle) using pen.
 - d) Next box is for writing response eg: if your answer is (b) and you have darkened 'b' circle, write 'b' in the box and suppose you circled 'b' response and later on felt that 'a' is the right option, then enter 'a' option in the box

All the box should be filled, otherwise it will become invalid

 - e) The last circle is to be darkened if you are not attempting the question.
6. The existing school buses will be plying on the days of exam. Students intending to discontinue availing school transport must intimate the department in writing before 30th of November